



SYLLABUS

**KINE 2023 First Aid, Safety and CPR
Summer II 2018
Department of Health & Kinesiology
Whitlowe R. Green College of Education**

Instructor: Carlos Jackson

Section # and CRN: P01-32338

Office Location: New Instructional Gym

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Email Address: cojackson@pvamu.edu

Office Hours: MTW- 12:00 p.m. – 1:00 pm

p.m. Mode of Instruction: Face-to-Face

Course Location: New Instructional Gym 10

Class Days & Times: MTWR 1:00 pm - 3:40 pm

Catalog Description: Certification program (The American Red Cross) for emergency care procedures for illness, injuries, and cardiopulmonary resuscitation.

Prerequisites: None

Co-requisites: None

Required Texts: Responding to Emergencies: Comprehensive First Aid/CPR/AED.2017 American Red Cross
ISBN: 978-1-58480-684-4

Program Student Learning Outcomes (SLOs)

1. Graduates can communicate effectively in written, oral and verbal forms of expression.
2. Graduates can apply the physiological bases of human movement.
3. Graduates can demonstrate the ability of exercise testing and prescription to diverse populations at various developmental stages and under a range of health conditions.
4. Graduates can evaluate the scientific literature in the discipline and understand and synthesize relevant information.
5. Graduates can demonstrate the ability of technologies to support inquiry and professional practice.

| | Upon successful completion of this course, students will be able to: | Program Learning Outcome # Alignment (SLOs)* | Core Curriculum Outcome Alignment | InTASC Standards |
|---|---|--|-----------------------------------|------------------|
| 1 | Describe how to recognize an emergency. | SLO# 1 | Communication | 4 |
| 2 | Explain legal concepts as they apply to lay responders, including consent and the purpose of the Good Samaritan laws. | SLO# 1 | Communication | 4 |
| 3 | Describe what to look for when sizing up the scene and forming an initial impression. | SLO# 1 | Communication | 4, 5, 6 |
| 4 | Demonstrate CPR skills and use of an automated external defibrillator (AED). | SLO# 1 | Communication | 4, 5, 6 |
| 5 | Demonstrate first aid care for a person who is choking. | SLO# 1 | Communication | 4, 5, 6 |
| 6 | Recognize signs and symptoms of and describe appropriate first aid care for a variety of injuries and illnesses. | SLO# 1 | Communication | 4 |

*The program learning outcomes identified in this table pertain to the objectives for this course. Other courses within the program cover additional learning outcomes (SLOs). Collectively, all courses within the program curriculum will ensure that candidates have achieved all 5 learning outcomes (SLOs).

| Governing Organizations | Alignment with Standards/Domains |
|---------------------------------|--|
| TExES Physical Education | Domain I: Movement Skills and Knowledge Domain II: Health-Related Physical Fitness Standards: Physical Education EC-12 II, IV & V |
| Health | Domain I: Personal Health Domain III: Community and Environmental Health and Safety Standards: Health EC-12 I and II |
| SHAPE America | Standard 1. The physically literate individual demonstrates competency in a variety of motor skills and movement patterns. Standard 2. The physically literate individual applies knowledge of concepts, principles, strategies and tactics related to movement and performance. Standard 4. The physically literate individual exhibits responsible personal and social behavior that respects self and others. |

Major Course Requirements

Method of Determining Final Course Grade

| Course Grade Requirement | Value | Total |
|--|-------------|-------------------|
| Healthy Lifestyles Awareness Inventory | 5% | 5 points |
| Behavior Modification Contract | 5% | 5 points |
| Chapter Questions | 15% | 15 points |
| Skills Test | 20% points | 20 points |
| Exam 1 | 20% | 20 points |
| Presentation | 15% | 15 points |
| Final Exam | 20% | 20 points |
| Total: | 100% | 100 points |

Grading Criteria and Conversion:

A = 100-90
B = 89– 80
C = 79 - 70
D = 69 - 60
F = 59 and below

I = Incomplete (This is only issued under extraordinary circumstances that are beyond the Candidate's control)

W = Withdrawal from the course

WV = Withdrawal from the University voluntarily

MW = Military withdrawal.

Detailed Description of Major Assignments

| Grade Requirement | Description |
|---|--|
| Presentation (15 points) | Public speaking assignment in which candidates present an assigned topic to their peers and receive constructive feedback. |
| Skills Test (20 points) | Motor skill performance test designed to measure knowledge and application of presented course material. |
| Exams (40 points) | Written assessments designed to measure knowledge of presented course material. |
| Healthy Lifestyles Awareness Inventory (5 points) | Written assignment designed to evaluate lifestyle using Healthy Lifestyle Awareness Inventory and be familiar with the factors that have an impact on behavior modification. |
| Behavior Modification Contract (5 points) | Discuss the results of each participant's inventory to identify areas where improvement is possible. |
| Chapter Questions (15 points) | Written assignment designed to use cognitive and critical thinking skills, thoughtful, and in- depth reflection on course topics. |

Course Procedures or Additional Instructor Policies

Taskstream

Taskstream is a tool that Prairie View A&M University uses for assessment purposes. At least one of your assignments is **REQUIRED** to be submitted as an "artifact," an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.

Classroom Management

It is important to respect one another in class. Neither fighting nor profanity will be tolerated during class time. Cell phone use is permitted before and after class time. Food and beverages are to be consumed before and after class. Gum is allowed during lecture, but for the purpose of safety, not during skills practice or demonstration. Headphones, earpods, shades, do rags, bandanas, low cut shirts/blouses, cut-offs, tank tops and jeans/pants worn low are not permitted in class. Candidates failing to adhere to this policy may be asked to cover, leave, discard or remove the item(s) listed above, to decrease disruption or distraction during the learning process.

Attendance

A daily record of attendance will be kept, and excessive absences will affect your final grade. In addition, those seeking certification may not miss more than three (3) class sessions.

A candidate will be rendered absent, 15 minutes after the scheduled class time.

Retainment of Assignments and Exams

After the candidate has viewed his/her grade, the instructor reserves the right to retain all assignments and examinations.

Penalties for Late Assignments

Assignments should be submitted on the scheduled due date.

All late assignments, missed quizzes and skills tests must be turned in and/or made up within two (2) days. A thirty percent penalty will be imposed for unexcused absences.

Each scholar is responsible for submitting all work on the scheduled due date whether present or not.

Formatting Documents

Microsoft Word is the standard word processing tool used at PVAMU. If you are using other word processors, be sure to use the "save as" tool and save the document in either the Microsoft Word, Rich-Text, or plain text format.

Exam Policy

Scholars must pass at least one skills test and must demonstrate competency by meeting the standard for all skill checks to be eligible to take the American Red Cross Certification Exams. Scholars not meeting the standards will take a non-certification final exam.

Missed exams cannot be made up unless permission is granted by the instructor of record prior to the exam or proper documentation is submitted.

Technology

Cell phone usage is strictly prohibited during class and must be turned off, placed on vibrate, or in some other silencing mode such as "airplane mode" or "do not disturb". Other electronic device (laptop, iPad, tablet, etc) usage should be limited to the relevance of the class during class time, such as note-taking or instructor guided in- class activities.

Any perceived misuse of electronic devices and/or excessive use will result in overall course point deductions of five (5) points per incident.

Communication

Course updates will also be sent through PVAMU eCourses -- be sure to check before attending

class. Remind 101 will also be used to communicate with candidates.

All e-mails should address the instructor with proper greetings and subject titles, use correct grammar and spelling, complete sentences, proper punctuation, and written in a respectful tone. Otherwise, no response may be warranted. E-mails will usually have a response within two (2) business days.

SUMMER CALENDAR
(*Tentative and may change due to
course needs)

| | |
|--|--|
| Week 1 Topic Description: | Introduction to KINE 2023 First Aid, Safety and CPR Syllabus/Course overview If Not You ... Who? Responding to an Emergency Before Giving Care The Human Body Checking the Person |
| Chapter(s) | Chapters 1 - 5 |
| Assignment(s) | Healthy Lifestyles Awareness Inventory Behavior Modification Contract and Chapters 1 - 5 Questions |
| Week 2 Topic Description: | Cardiac Emergencies Breathing Emergencies Bleeding Shock Soft Tissue Injuries |
| Chapter(s) | Chapters 6 - 10 |
| Assignment(s) | Chapter 4 Presentations Skills Practice (Chapters 3, 5-7) Chapter 6 - 10 Questions |
| Week 3 Topic Description: | Injuries to the Head, Neck or Spine Injuries to the Chest, Abdomen and Pelvis Sudden Illnesses |
| Chapter(s) | Chapters 13 - 15 |
| Assignments | Skills Practice Exam 1 Chapter 13 - 15 Questions |
| Week 4 Topic Description: | Poisoning Bites and Stings Substance Abuse and Misuse Heat-Related Illnesses and Cold-Related Emergencies Water-Related Emergencies Pediatric, Older Adult and Special Situations |
| Chapter(s) | Chapters 16 - 21 |
| Assignments | Chapters 16 – 21 Questions |

| | |
|---------------------------|--------------------|
| Week 5 | Skills Test |
| Topic Description: | Final Exam |
| Chapter(s) | |
| Assignments | |

Student Support and Success

John B. Coleman Library

The library and its partners have as their mission to provide resources and instructional material in support of the evolving curriculum, as a partner in Prairie View A&M University's mission of teaching, research, and service and to support the University's core values of access and quality, diversity, leadership, relevance, and social responsibility through emphasis on ten key areas of service. It maintains library collections and access both on campus, online, and through local agreements to further the educational goals of students and faculty. <https://www.pvamu.edu/library/> Phone: 936-261-1500.

The Learning Curve (Center for Academic Support)

The Learning Curve offers Tutoring via peer tutoring. The services include workshops (i.e., Save My Semester, Recalculate Your Route), seminars (i.e., Tools You Can Use: TI-84), group review sessions (i.e., College Algebra Topic Reviews, GRE Preparation), group study opportunities (i.e., TSIA, HESI, Study Break, Exam Cram), and test-taking strategies (How to take Notes, Study Buddy, 5 Day Study Guide). The Learning Curve is a nationally certified tutoring program through the National Tutoring Association. The peer tutors are trained and certified by the coordinator each semester. Location: J.B. Coleman Library Rm. 207F. Phone: 936-261-1561.

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS)

The Center for the Oversight and Management of Personalized Academic Student Success (COMPASS) is designed to help Prairie View students in their second year and beyond navigate towards graduation by providing the following services: Academic Advisement, Targeted Tutorials for Personalized Learning, Campus- Wide Referrals, and Academic & Social Workshops. Location: J.B. Coleman Library Rm. 306. Phone: 936-261- 1040.

Writing Center

The Writing Center provides student consultants on all aspects of the writing process and a variety of writing assignments. Writing Center consultations assist students in such areas as prewriting, brainstorming, audience awareness, organization, research, and citation. Students taking on-line courses or courses at the Northwest Houston Center or College of Nursing may consult remotely or by email. Location: Hilliard Hall Rm. 121. Phone: 936-261-3724.

Student Counseling Services

The Student Counseling Services unit offers a range of services and programs to assist students in maximizing their potential for success: short-term individual, couples, and group counseling, as well as crisis intervention, outreach, consultation, and referral services. The staff is licensed by the State of Texas and provides assistance to students who are dealing with academic skills concerns, situational crises, adjustment problems, and emotional difficulties. Information shared with the staff is treated confidentially and in accordance with Texas State Law. Location: Owens-Franklin Health Center Rm. 226. Phone: 936-261-3564.

Testing

The Department of Testing administers College Board CLEP examinations, the HESI A2 for pre-nursing majors, LSAT for law school applicants and MPRE for second-year law students, the Experiential Learning Portfolio option, the Texas Success Initiative (TSI) Assessment, which determines college readiness in the state, and exam proctoring, among other service such as SAT and ACT for high school students. Location: Delco Rm. 141. Phone: 936-261-4286.

Office of Diagnostic Testing and Disability Services

As a federally-mandated educational support unit, the Office of Disability Services serves as the repository for confidential disability files for faculty, staff, and students. For persons with a disability, the Office develops individualized ADA letters of request for accommodations. Other services include: learning style inventories, awareness workshops, accessibility pathways, webinars, computer laboratory with adapted hard and software, adapted furniture, proctoring of non-standardized test administrations, ASL interpreters, ALDs, digital recorders, livescribe, Kurtzweil, and a comprehensive referral network across campus and the broader community. Location: Evans Hall Rm. 317. Phone: 936-261-3585.

Veteran Affairs

Veterans Services works with student veterans, current military and military dependents to support their transition to the college environment and continued persistence to graduation. The Office coordinates and certifies benefits for both the G.I. Bill and the Texas Hazlewood Act. Location: Evans Hall Rm. 323. Phone: 936-261-3563.

Office for Student Engagement

The Office for Student Engagement delivers comprehensive programs and services designed to meet the co-curricular needs of students. The Office implements inclusive and accessible programs and services that enhance student development through exposure to and participation in diverse and relevant social, cultural, intellectual, recreational, community service, leadership development and campus governance. Location: Memorial Student Center Rm. 221. Phone: 936-261-1340.

Career Services

Career Services supports students through professional development, career readiness, and placement and employment assistance. The Office provides one-on-one career coaching, interview preparation, resume and letter writing, and career exploration workshops and seminars. Services are provided for students at the Northwest Houston Center and College of Nursing in the Medical Center twice a month or on a requested basis. Distance Learning students are encouraged to visit the Career Services website for information regarding services provided. Location: Evans Hall Rm. 217. Phone: 936-261-3570.

University Rules and Procedures**Disability Statement (Also See Student Handbook):**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact Disability Services, in Evans Hall, Room 317, or call 936-261-3585/3.

Academic Misconduct (See Student Handbook):

You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.

Forms of Academic Dishonesty:

1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.
2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.
3. Fabrication: use of invented information or falsified research.
4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.

Nonacademic Misconduct (See Student Handbook)

The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes with either (1) the instructor's ability to conduct the class, (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.

Sexual Misconduct (See Student Handbook):

Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.

Title IX Statement

Prairie View A&M University (PVAMU) is committed to supporting students and complying with the Texas A&M

University System non-discrimination policy. It seeks to establish an environment that is free of bias, discrimination, and harassment. If you experience an incident of sex- or gender-based discrimination, including sexual harassment, sexual assault or attempted sexual assault, we encourage you to report it. While you may talk to a faculty member about an incident of misconduct, the faculty member must report the basic facts of your experience to Ms. Alexia Taylor, PVAMU's Title IX Coordinator. If you would like to speak with someone who may be able to afford you privacy or confidentiality, there are individuals who can meet with you. The Title IX Coordinator is designated to handle inquiries regarding non-discrimination policies and can assist you with understanding your options and connect you with on- and off-campus resources. The Title IX Coordinator can be reached by phone at 936-261-2123 or in Suite 013 in the A.I. Thomas Administration Building.

Class Attendance Policy (See Catalog for Full Attendance Policy)

Prairie View A&M University requires regular class attendance. Attending all classes supports full academic development of each learner whether classes are taught with the instructor physically present or via distance learning technologies such as interactive video and/or internet.

Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or in assignment of a grade of "F". Absences are accumulated beginning with the first day of class during regular semesters and summer terms. Each faculty member will include the University's attendance policy in each course syllabus.

Student Academic Appeals Process

Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

TECHNICAL CONSIDERATIONS

Minimum Recommended Hardware and Software:

- Intel PC or Laptop with Windows 7; Mac with OS X; Smartphone or iPad/Tablet with Wi-Fi
- High speed Internet access
- 8 GB Memory
- Hard drive with 320 GB storage space
- 15" monitor, 800x600, color or 16 bit
- Sound card w/speakers
- Microphone and recording software
- Keyboard & mouse
- Most current version of Google Chrome, Safari, Internet Explorer or Firefox

Note: Be sure to enable Java & pop-ups in the Web browser preferences

Participants should have a basic proficiency of the following computer skills:

- Sending and receiving email
- A working knowledge of the Internet
- Proficiency in Microsoft Word (or a program convertible to Word)
- Proficiency in the Acrobat PDF Reader
- Basic knowledge of Windows or Mac O.S.

Netiquette (online etiquette):

Students are expected to participate in all discussions and virtual classroom chats as directed. Students are to be respectful and courteous to others on discussions boards. Foul or abusive language will not be tolerated.

Technical Support:

Students should go to <https://mypassword.pvamu.edu/> if they have password issues. The page will provide instructions for resetting passwords and contact information if login issues persist. For other technical questions regarding eCourses, call the Office of Distance Learning at 936-261-3283

Communication Expectations and Standards:

Emails or discussion postings will receive a response from the instructor, usually in less than 48 hours. Urgent

emails should be marked as such. Check regularly for responses.

Discussion Requirement:

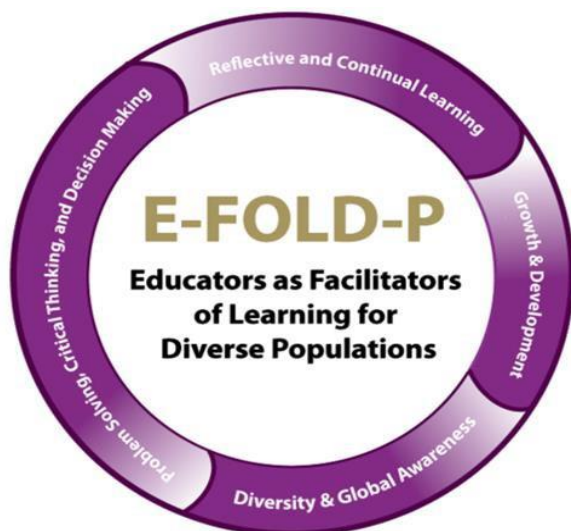
Online courses often require minimal to no face-to-face meetings. However, conversations about the readings, lectures, materials, and other aspects of the course can take place in a seminar fashion. This will be accomplished by the use of the discussion board. The exact use of discussion will be determined by the instructor.

It is strongly suggested that students type their discussion postings in a word processing application and save it to their PC or a removable drive before posting to the discussion board. This is important for two reasons: 1) If for some reason your discussion responses are lost in your online course, you will have another copy; 2) Grammatical errors can be greatly minimized by the use of the spell-and-grammar check functions in word processing applications. Once the post(s) have been typed and corrected in the word processing application, it/they should be copied and pasted to the discussionboard.

Caveat

The schedule, procedures, and contents of this syllabus, class assignments, and grade evaluation are subject to change based on the needs of the class. If you have any questions or need assistance, please feel free to contact the instructor.

TECHNOLOGY



ASSESSMENT

| Knowledge | Skills | Dispositions |
|---|--|--|
| <p>K 1 – Knows and understands how to use existing and personal research to analyze and assess educational problems.</p> <p>K 2 – Knows how to apply and interpret fundamental principles of assessment.</p> <p>K 3 – Knows and understands the different methods of curriculum design, development and implementation to support students’ academic growth and personal development.</p> <p>K 4 – Knows the importance of diversity in a global educational context.</p> <p>K 5 – Knows and understands how to use new and existing technologies to continuously enhance teaching and learning among diverse populations.</p> | <p>S 1 - Demonstrates intellectual curiosity through creative and collaborative projects.</p> <p>S 2 - Uses critical reflection to improve professional practice.</p> <p>S 3 - Demonstrates subject matter expertise while concurrently measuring and adjusting strategies that impact students’ academic achievement.</p> <p>S 4 - Creates learning environments that foster respect, safety, and trust.</p> <p>S 5 - Demonstrates the effective use of current technology in teaching and learning.</p> | <p>D 1 - Demonstrates the ability to find and implement new information, best practices and educational concepts.</p> <p>D 2 - Values professional interactions.</p> <p>D 3 - Demonstrates ethical behavior in personal and professional relationships.</p> <p>D 4 - Acts in a manner that demonstrates the belief that all children can learn.</p> <p>D 5 - Values technology as an integral tool for enhancing teaching and learning across multiple disciplines for diverse populations.</p> |

(Approved February 2014) Permission granted from Western Oregon University to adapt circular design of conceptual framework for Prairie View A&M University, Whitlowe R. Green College of Education

**Prairie View A&M University
Department of Health and Kinesiology**

Please be advised that cheating and plagiarism will not be tolerated in the Department of Health and Kinesiology. Please read, sign and date this form. Thank you, in advance, for your cooperation.

The Definition of Cheating

Cheating is defined as using, or supplying information that is not authorized by the instructor in taking an examination or completing assignments assigned by the instructor. Cheating is also turning in someone else's work as that of your own.

The Definition of Plagiarism

Plagiarism is a unique form of cheating where a person turns in someone else's work and represents it as being their own. This would include: 1) purchasing term papers and turning them in as if they were original work, 2) using a paper that had previously been turned in, 3) copying passages verbatim from books, articles, etc. and, 4) submitting material for grades in which the student has not done the work required.

Consequences of these actions are severe, ranging from failure of the assignment to failure of the course. Repeated offenses could even result in expulsion.

Please initial below:

_____ I have read and understand the above policy.

_____ I have read and accepted the contents of the syllabus for this course.

Please print your name legibly.

Signature

Date

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